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# LEGACY REVIEW PROCESS

## REQUEST FOR PROPOSALS

- Each year the Legacy Program releases a Request for Proposals (RFP), which is posted on the:
  - Legacy Program Tracker (Tracker) at [www.dodlegacy.org/Legacy/intro/guidelines.aspx](http://www.dodlegacy.org/Legacy/intro/guidelines.aspx);
  - U.S. Department of Defense (DoD) Environment, Safety, and Occupational Health Network and Information Exchange (DENIX) at [www.denix.osd.mil/nr/Legacy](http://www.denix.osd.mil/nr/Legacy); and
  - Grants.gov website (search “Legacy” as the key word on the “Search Grants” tab).
- The RFP specifies pre-proposal submission period and due dates, and describes funding parameters.
- Applicants must create a Tracker account at [www.dodlegacy.org](http://www.dodlegacy.org) (see [www.dodlegacy.org/Legacy/Intro/UsersRequest.aspx](http://www.dodlegacy.org/Legacy/Intro/UsersRequest.aspx) for instructions).
- The Legacy Program has posted guidelines that correspond to each step in the review process at [www.dodlegacy.org/Legacy/intro/guidelines.aspx](http://www.dodlegacy.org/Legacy/intro/guidelines.aspx).

## PRE-PROPOSALS

- Applicants submit pre-proposals via the Tracker at [www.dodlegacy.org](http://www.dodlegacy.org).
- A committee of representatives from DoD, Military Service chains of command and, when needed, subject matter experts, reviews and ranks all submitted pre-proposals.
- Legacy Program staff coordinates reviews and notifies applicants whether their pre-proposals are turned down or advanced to the full proposal stage.

## FULL PROPOSALS

- The Legacy Program will invite an author to submit a full proposal only if the pre-proposal meets specified criteria and fulfills a Military Service and/or DoD need.
- A committee of representatives from DoD, Military Service chains of command, and when needed, subject matter experts, reviews and ranks all submitted full proposals.
- The full proposal review process looks in detail at budget and methodology, identifies each Military Service’s priority projects, and is reviewed by DoD’s environmental lawyer to ensure the project meets legislative criteria.
- The Legacy Program funds high priority projects that address current military mission needs and emerging issues.
- Projects are funded based on a variety of factors that include, but are not limited to, Military Service needs, Secretary of Defense priorities, available funding, any related work that is underway or already funded, and how the project relates to the current Legacy Program Areas of Emphasis.
- The Director for Environment, Safety, and Occupational Health (ESOH) makes the final determination about which proposals are approved and funded.
- The Legacy Program awards funds each fiscal year contingent upon, and up to the amount specified by, an annual appropriations from Congress.
- Funding availability determines the number of projects funded, and how much funding is offered.
- Award notifications will be made only after the Legacy Program receives funding from Congress.

For more information, contact the Legacy Program support team at [DoDLegacy@bah.com](mailto:DoDLegacy@bah.com).